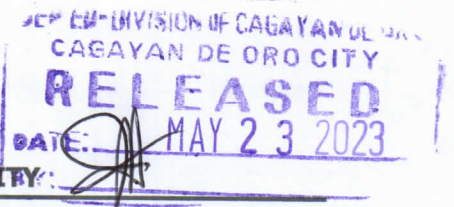




Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

22 May 2023

DIVISION MEMORANDUM

No. 226 s.2023

SUBMISSION AND PRESENTATION OF SCHOOL IMPROVEMENT PLAN (SIP)

TO: Assistant Schools Division Superintendent
All CID and SGOD Chiefs
CTD Personnel (EPS, PSDS, EPS II, Librarian, PDO II)
SGOD Personnel
OSDS Personnel (Accountant III, Administrative Officers V, IV, ICT,
Planning Officer and Legal Officer)
Elementary and Secondary School Heads
This Division

1. With reference to Division Memorandum No. 187, s.2023 titled Crafting of School Improvement Plan and Division OPCR, the field is hereby informed about the submission and presentation of the School Improvement Plan (SIP) on June 9 and 13, 2023 respectively in the assigned clustered districts.
2. This activity aims to submit and present an updated School Improvement Plan anchored on the Division Education Development Plan 2030, the MATATAG agenda, and the Integrity, Competence, and Diligence (ICD) program.
3. Enclosed are the following: (1) the timeline of School Improvement Plan (SIP) activities particularly the submission and presentation of the revised School Improvement Plan; and (2) list of panel members during the presentation per clustered district.
3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
4. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: DM 187, s.2023

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION PLAN

JDP /DM-submission and presentation of school improvement plan



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City

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Enclosure 1 Timeline of the Submission and Presentation of the Revised School Improvement Plan (SIP) per Cluster

Date	Activities	Focal
June 9, 2023	Submission of School Improvement Plan version 1 (to be used for the presentation) Each school shall submit 5 hardcopies of their SIP which shall be used by the panelists.	All PSDSs (by district) and/or host/receiving school principal (host/venue of SIP presentation) shall receive the 5 hardcopies This shall be given ahead to the assigned panelists before the actual presentation.
June 13, 2023	The actual day of presentation per district	PSDS and Host School Principal Note: PSDSs shall find a venue during the presentation
June 14-23, 2023 Revision Phase	Revision Phase: Schools shall incorporate the suggestions/comments from the panelists	
June 26, 2023 Final Submission of SIP (1 hardcopy only- for the signatories)	Submission of School Improvement Plan Hardcopies will be submitted through PSDS for signatures in the Division Submission of PDF file Division Link: https://bit.ly/3HAxKzM	Public Schools District Supervisors (PSDSs)



Enclosure 2

Clustered Districts for the SIP Presentation

June 13, 2023

	Focal Persons/Panelists	Other Panelists
Cluster 1 East 1 and 2	Paraida Orangot Milagros Recamadas	Jerly Eluna, Helen Lucman, Derrold Marl S. Aves
Cluster 2 West 1 and 2	Margie Andrade Shirley Merida	Juan Mingo, Ryan Blanco, Risa Bea Socorro Borres
Cluster 3 South and Central	Jinky Arnejo Anita Gochuco	Ray Maghuyop, Roy Lumban, Arnel C. Calubag, Eleanor Consejo Rollan
Cluster 4 Southwest 1 and North 1	Jean Macasero Marife Ramos	Sylvio Carceller, Aisa Badana, Romiel Vallente
Cluster 5 Southwest 2 and North 2	Angelito Felisilda Cynthia Yanez	Romeo Aclo, Jean Loquillano, Baldomero Mark Meso
Oversight Committee	SDS Roy Angelo E. Gazo ASDS Audie S. Borres Chief Rosalio Vitorillo OIC-Chief Jean Macasero Rodolfo R. Bayeta, Jr., PO III Joel D. Potane, SEPS/LR Coordinator	



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(SIP Signatories)

PREPARED BY THE SCHOOL PLANNING TEAM

(reflect here the name of the school planning team with signatures)

REVIEWED BY THE DIVISION COMMITTEE

RODOLFO R. BAYETA, JR
Planning Officer

DERROLD MARL S. AVES
SEPS-HRD

JOEL D. POTANE
SEPS/LR/Research Coordinator

JEAN T. LOQUILLANO
SEPS-SocMob

RYAN Q. BLANCO
PDO II-DRRM

ELEANOR CONSEJO ROLLAN
SEPS-M&E, SBM

JAIRUS JOHN GOCHUCO
PDO I-Youth Formation

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EPS II ALS/ Science Coordinator

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Accountant III

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Administrative Officer V

ROMIEL S. VALLENTE
Budget Officer

RAY O. MAGHUYOP
IPED Coordinator

MARGIE G. ANDRADE
Multigrade Coordinator

SHIRLEY A. MERIDA
SPED Coordinator

PARAIDA D. ORANGOT
Alive Coordinator

ANITA M. GOCHUCO
Reading Coordinator

ROY H. LUMBAN
EPS II- GAD Coordinator

BALDOMERO MARK B. MESO
Medical Officer III

VERIFIED

ROSALIO R. VITORILLO
SGOD Chief

JEAN S. MACASERO
CTD OIC-Chief

RECOMMENDING APPROVAL

AUDIE S. BORRES
Assistant Schools Division Superintendent

APPROVED

ROY ANGELO E. GAZO
Schools Division Superintendent



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